Kaleigh Hunter

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🎂 DOB: Oct. 5,1992
🌐 https://kaleighjo.com

I am originally from Florida, but I have spent much of my time in the "second home" of The Netherlands. I have a strong background in communication-based roles from a variety of industries (tech and library services) and many years of writing and editing academic content through both studies and work. I'll bring an international, creative, and detail-oriented mindset to the team!

Education

2020-present **Doctorate**: History, Bergische Universität Wuppertal
My dissertation explores the engraved title-pages of European botanical books from 1480-1700.

2018 **Master of Arts**: Arts and Culture (Museums and Collections), Leiden University
Majored in Art History with a combined focus on Museum Studies. My master thesis can be read online: https://openaccess.leidenuniv.nl/handle/1887/64433

2014 **Bachelor of Arts**: Art History, Criticism, and Conservation, University of Florida
Majored in Art History, took additional courses in History of Science, and volunteered at the Harn Museum of Art.

Work Experience

Jan. 2021-Present **Student Assistant**: Bergische Universität Wuppertal (History Department), Wuppertal DE
- Participation in the research project *Iconography on Scientific Instruments of the Early Modern Age*.
- Securing reproduction permissions for images in academic publications.
- Proof-reading for English spelling and grammar for other book projects.

Aug. 2019-Mar. 2020 **Library Specialist**: Martin County Library System, Stuart FL (USA)
- Assisted patrons with reference inquiries and technical issues, in-person and over the phone.
- Gave one-on-one and group tutorials on how to use specific equipment (phones, laptops, microfilm reader, VHS to DVD converter, film scanning).
- Initiated the expansion of the *Martin County Memory Project* and uploaded new items to the digital collection (Omeka).
- Started a catalog of our local newspaper microfilm collection starting from 1915.
- Added, removed, or updated items in our catalog when necessary (SirsiDynix).

Mar.-Apr.2018	**Intern**: Leiden University Special Collections (Rare Books), Leiden NL

- Recognized a lack of and potential uses for a catalog of early modern botanical treatises.
- Independently managed the project and met deadlines.
- Organized, wrote, and edited a descriptive catalog of nearly 200 books.

Apr.2016 - Jul. 2017	**Dispatcher**: 2JData, Jupiter FL (USA)

- Increased client engagement through the creation of a weekly newsletter (via MailChimp) and increased social media use.
- Maintained all communication both internally between our own departments and externally with clients (in-person, phone, email).
- Assisted the Web Development department through page design, data entry, and troubleshooting errors.
- Managed schedules of technicians and management to maintain workflow and organize offsite projects.

| Publications & Talks

- In progress: Invited to write a chapter for *The Spaces of Renaissance Anatomy Theatre* (Vernon Press, 2021)
- Feb. 2021: Invited to speak (virtually) at the "Cabinet of Natural History" at Cambridge

| Fellowships & Scholarships

- Oct. – Nov. 2020: Dr. Günther Findel-Stiftung, Herzog August Bibliothek (Wolfenbüttel, Germany)
- Apr. – Aug. 2020: Interdisziplinären Zentrums für Wissenschafts- und Technikforschung (IZWT) Fellowship, Bergische Universität Wuppertal (Wuppertal, Germany)

Skills

Language: English (native), Dutch (basics, actively learning), German (reading)

Programs/Technical: MS Office, Adobe Lightroom, Adobe Photoshop, MailChimp, Asana, Social Media, HTML, CSS, WordPress, Omeka, SirsiDynix

More: editing, writing, research, communication, attention to detail, organization, project management, critical thinking, quick to learn new skills, affinity with technology, sales, customer service, schedule management, eye for detail

Interests

Art, History, Photography, Travel, Food, Games (PC), Books, and Coffee
I am always looking to learn new skills and I especially love to work on creative projects! Currently, I am learning more about video recording and editing (DaVinci Resolve).